



2025
AWBD Board of Trustees
Candidacy
Workshop Packet

January 25, 2025

presented by
the AWBD Nominating Committee

Ellen Hughes, Chair
Wendy Duncan, Member
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Association of Water Board Directors – Texas Candidate Information for Board of Trustees Election

Running for a seat on the AWBD Board of Trustees is a big decision. In addition to having a genuine interest in the Association's mission and membership, candidates must be aware of the serious commitment of time, energy, and talent required of a member of the Board of Trustees.

Serving as a Trustee means filling a year-round position that demands involvement and hard work. While Trustees are most visible at the Association's major events, the real work is done in monthly board meetings, committee meetings, and responding to the members you represent. Each Trustee should recognize the importance of a strong membership and actively recruit new members for AWBD.

Unlike members of a utility district Board of Directors, AWBD Board of Trustees do not receive a per diem for attending meetings or representing AWBD. Trustees will receive reimbursement for reasonable expenses incurred in performing AWBD duties and do not have to pay event registration fees.

The reward for being a member of the AWBD Board comes from a personal commitment to serving the Association and representing its membership.

To run for an AWBD office, a candidate must meet eligibility requirements and deadlines associated with the election proceedings. This material explains these requirements and at the annual Candidacy Workshop presented at each Midwinter Conference.

In 2025, members will elect Three At-Large Trustees and Regional Trustees for the Central and North Texas Regions.

For additional information, contact the Nominating Committee through the Association office at 281/350-7090 or 800/597-0122.

DEFINITIONS

The following terms and definitions are from the AWBD Bylaws.

"Advisory Council" - Advisory Council shall mean a council of persons duly appointed by the Board of Trustees whose duty shall include rendering counsel and advice to the Board as may be requested, who shall appoint a member to serve as its representative on the Board.

"Annual Meeting" - Annual Meeting shall mean the opening general session of the Association's summer conference.

"At-Large Trustee" - At-Large Trustee shall mean any Member elected by the entire membership at the Annual Meeting for the At-Large position or appointed by the Board of Trustees as deemed necessary.

"Board of Trustees" or "Board" - Board of Trustees or Board shall mean the Board of Trustees, including Regional Trustees and the Advisory Council representative.

"Bylaws" - Bylaws shall mean these Bylaws of the Association and any amendments and supplements hereto.

"Districts" - Districts shall mean conservation and reclamation districts created pursuant to Article 111, Section 52 and Article XVI, Section 59 of the Texas Constitution, including, but not by any way of limitation, drainage districts, fresh water supply districts, water control and improvement districts, and municipal utility districts.

"Immediate Past President" - Immediate Past President shall mean the person who served as President of the Board of Trustees immediately prior to the election of the current President of the Board.

"Member" - Member shall mean any member of the Association as defined in Article IV A. hereof whose membership dues are paid current.

"Member Representative" - Member Representative shall mean an elected or appointed representative of a Member of the Association.

"Region" - Region shall mean any geographic region created by the Board of Trustees pursuant to these Bylaws.

"Regional Trustee" - Regional Trustee shall mean a member of the Board of Trustees who has been duly elected to represent one of the defined geographic regions of the Association.

FREQUENTLY ASKED QUESTIONS

1. What is the Board of Trustees?

The Board of Trustees is the association's governing body. It consists of the following officers: President, Executive Vice President, First Vice President, Second Vice President, Treasurer, Secretary, Advisory Council representative, Immediate Past President, and one Trustee from each of the geographic regions: Gulf Coast, Central, West, and North Texas.

2. What is the difference between At-Large and Regional Trustee positions?

The entire membership elects At-Large Trustees. Regional Trustees are elected by the Members of their respective regions. In accordance with the Association's bylaws, Regional Trustees may not serve as officers of the Board.

3. How many positions are open for election each year?

Three At-Large and two Regional Trustee positions are contested at the Association's Annual Conference each year. The Regional Trustee positions are staggered so that, at no time will all four regional positions be open at one time.

4. What are the eligibility requirements to run for a position on the Board of Trustees?

To qualify as a member of the Board of Trustees, each candidate shall have been an active Member Representative of a Member(s) who has been a Member of the Association for at least two (2) years within the last three (3) years prior to nomination for the position and whose dues are paid current. Candidates seeking a regional position must meet additional geographic requirements because they must be from the region they seek to represent. A Member may nominate only one candidate for the Board of Trustees in any given year.

Candidates must submit an approving Resolution from the Member they represent. Samples of candidate resolutions are included in this material.

5. How do I declare my candidacy?

Persons wishing to run either for an At-Large or Regional Trustee position must submit a candidate resolution from the Member they represent to the Nominating Committee of the Association no later than 45 days before the AWBD Annual Meeting. Per the Bylaws, the Nominating Committee comprises the Immediate Past President, the President, and a representative of the Advisory Council.

The Nominating Committee will review all candidates' eligibility and present their names to the Board of Trustees for final certification. Upon certification, the Nominating Committee will draw candidates' names for positions on the official ballot.

6. How do I get my picture in the Journal?

Because of publishing deadlines, candidates who wish to have their pictures and candidate statements published in the pre-annual Conference issue of the AWBD Journal should submit a Candidate Information Form and Photo to the AWBD office by the stated deadline for inclusion in the Journal. This date changes annually. See the listing of important dates for AWBD Trustee candidates or contact the AWBD office for the current deadline date. A candidate may run for office without having a photo or information published in the Journal. The photo submitted must be in jpg format with a minimum 300 dpi resolution.

FREQUENTLY ASKED QUESTIONS (Cont.)

7. Are there any restrictions on campaigning?

AWBD has adopted a set of campaigning regulations included with this material. Active campaigning at the Annual Conference may begin at 1:00 p.m. on Thursday at the Annual Conference site. It concludes immediately following the General Session of the Annual Conference on Friday morning. Candidates each make a speech of no more than three minutes to the General Session; candidates speak in ballot order.

Campaigning is not permitted within 25 feet of the Conference Check-In area, and campaign material may not be posted at the conference site.

Violations of the regulations may result in the removal of a candidate's name from the ballot.

8. When will voting take place?

The polls open immediately following the conclusion of the opening General Session of the Annual Conference. Voting is done by secret ballot. Each Member of the Association should designate the name of the person authorized to cast their ballot, and that person's name should be reported to the Association Office.

Members may vote for up to three At-Large candidates and one Regional Trustee candidate from their region. Proxy votes are not allowed.

Voting concludes in mid-afternoon, and votes are tallied under the supervision of the Advisory Council. Winners are determined by a simple majority. The voting results are posted in the Conference Check-In area, and the results are announced at the concluding luncheon of the Annual Conference.

9. What if there is a tie?

In the case of a tie vote among candidates receiving the most votes, a runoff election by secret ballot will be held before the conclusion of the Annual Meeting.

10. Can there be write-in candidates?

Yes, the Bylaws of the Association provide for write-in candidates. Official ballots provide enough space for write-in candidates. However, write-in candidates must meet the qualifications and restrictions in Article V A. 1 of the Bylaws and must have an approving resolution. Persons who desire to be write-in candidates should identify themselves to the Executive Director as soon as possible, but not later than 12 noon on Thursday, the opening day of the Annual Conference.

11. When does the Board of Trustees elect officers?

The Board will meet to reorganize as soon as possible following the certification of the election results. Officers of the Board of Trustees are elected by a vote of those duly elected Trustees. The Advisory Council has one vote, as well. The board's organization takes effect immediately following the election of officers.

12. How long may a member serve as a Trustee?

No member of the Board of Trustees may serve more than three consecutive two-year terms in office.

IMPORTANT DATES FOR AWBD TRUSTEE CANDIDATES

January 25

AWBD Board of Trustees Candidacy Workshop at JW Marriott in Austin, TX.

April 16

Deadline for Candidate Information Form and candidate photo.
The AWBD Office must receive the Form and photo by 4:30 p.m.
Submitted photos must be in jpg format, minimum 300 dpi resolution.

May 12

Deadline for Resolutions nominating candidates for AWBD Trustee positions.
Resolutions must be received in the AWBD office by 4:30 p.m.

May 13

Certification of candidates and finalization of ballot positions by the Nominating Committee.

May 14

The Nominating Committee presents the slate of Candidates to the Board of Trustees.

June 12

Campaigning opens at the 2025 Annual Conference in San Antonio at 1:00 p.m.

June 13

Candidate speeches at the opening General Session of the 2025 AWBD Annual Conference.
Campaigning concludes at the end of the General Session.
Voting by AWBD delegates.

June 14

Introduction of 2025-2026 Trustees at the closing luncheon of the Annual Conference.
AWBD Board Meeting will be held at the conclusion of the conference to elect officers.

July 9

New Trustee Workshop – AWBD office

July 31– August 3

Trustee Planning Session – Margaritaville Lake Resort, Lake Conroe

CAMPAIGNING REGULATIONS

Candidate Information

- It will be published in the Journal and the Annual Conference Notebook.
- Candidate statements are limited to the maximum number of words associated with each question. **Anything over the maximum number of words will be deleted.**
- Candidate Information Forms must be received by AWBD no later than April 16, 2025, to guarantee printing in the Journal. Electronically submitted photos must be in jpg format at a minimum 300 dpi resolution.

Campaigning At The Annual Conference

- Campaigning at the Annual Conference will begin at 1:00 p.m. on Thursday and will conclude immediately following the Conference General Session on Friday morning.
- No campaigning is permitted within 25 feet of the Conference Check-In area.
- No campaign material may be posted at the Conference site.
- No campaigning is permitted at the Conference site after the conclusion of the General Session on Friday morning.
- Candidates will address the General Session on Friday morning. Speeches will not exceed three (3) minutes. If the candidate is unable to speak, no speech will be given. All candidates' information will be in the Conference Notebook.
- Candidates will speak in the order their names appear on the ballot.

Violation

- Any violation of these rules may result in the removal of a candidate's name from the ballot.

SAMPLE RESOLUTION

**RESOLUTION NOMINATING I. M. CANDIDATE
TO THE BOARD OF TRUSTEES OF THE
ASSOCIATION OF WATER BOARD DIRECTORS - TEXAS**

WHEREAS, I. M. Candidate ably has served on the Board of Directors of Well Run MUD (the "District") since April 1, 2006; and,

WHEREAS, I. M. Candidate has demonstrated knowledge of and expertise in all aspects of the powers, duties, and functions of municipal utility districts; and,

WHEREAS, the Association of Water Board Directors - Texas ("AWBD") is an organization dedicated to the goal of enhancing the ability of water board directors to better serve their water districts; and,

WHEREAS, the District has been a member of the AWBD since May, 1998; and,

WHEREAS, I. M. Candidate has participated actively in AWBD activities since May, 2002; and,

WHEREAS, the Board of Directors of the District has determined that I. M. Candidate is of good character and good judgement, possesses the necessary qualifications to serve as a member of the Board of Trustees of the AWBD and would be an asset to the AWBD and its member water districts as a member of the Board of Trustees of the AWBD; Now,

Therefore,

BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF WELL RUN MUNICIPAL UTILITY DISTRICT THAT:

I. M. Candidate is hereby proudly nominated and strongly endorsed for membership on the Board of Trustees of the Association of Water Board Directors - Texas.

PASSED AND APPROVED this 9th day of March, 2025.

Watta Goodperson

President, Board of Directors

ATTEST:

Mee Too
Secretary, Board of Directors

SEAL OF THE DISTRICT

SAMPLE
CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
THE COUNTY OF CHOICE §

We, the undersigned members of the Board of Directors of Well Run Municipal Utility District, Choice County, hereby certify as follows:

- 1.. The Board of Directors of Well Run Municipal Utility District convened in the regular session on the 9th day of March, 2025, at the regular meeting place within the boundaries of the District, and the roll was called of the duty constituted officers and members of the Board, to wit:

Watta Goodperson	President
I. M. Candidate	Vice President
Mee Too	SecretaryTreasurer
M. Peccable	Asst, Vice President
Al Wayslate, II	Asst.SecretaryTreasurer

and all of said persons were present except Director(s) Wayslate , thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION NOMINATING I. M. CANDIDATE TO THE BOARD OF TRUSTEES
OF THE ASSOCIATION OF WATER BOARD DIRECTORS - TEXAS

was introduced for the consideration of the Board. It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, the motion, carrying with it the adoption of the Resolution, prevailed and carried by the following vote:

AYES Four (4) NOES None

- 2. That a true, full and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that the Resolution has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open to the public as required by the law; and that the public notice of the time, place, and subject of the meeting was given as required by the V.T.C.A. Government Code, Chapter 551 and Section 49.063, Texas Water, as amended.

SIGNED AND SEALED the 9th day of March, 2025.

Secretary
SEAL OF THE DISTRICT

President

AWBD Texas Regions:

- Region 1 - Gulf Coast
- Region 2 - Central Texas
- Region 3 - West Texas
- Region 4 - North Texas

AWBD Region	Counties in the Region
Region 1 - Gulf Coast	Aransas, Atascosa, Austin, Bee, Brazoria, Brazos, Brooks, Calhoun, Cameron, Chambers, Colorado, DeWitt, Dimmitt, Duval, Fort Bend, Frio, Galveston, Goliad, Grimes, Hardin, Harris, Hidalgo, Jackson, Jasper, Jefferson, Jim Hogg, Jim Wells, Karnes, Kenedy, Kleberg, LaSalle, Liberty, Live Oak, Madison, Matagorda, Maverick, McMullen, Montgomery, Newton, Nueces, Orange, Polk, Refugio, San Jacinto, San Patricio, Starr, Trinity, Tyler, Victoria, Walker, Waller, Washington, Webb, Wharton, Willacy, Wilson, Zapata, Zavala.
Region 2 - Central Texas	Bandera, Bastrop, Bexar, Bell, Blanco, Bosque, Burleson, Burnet, Caldwell, Comal, Comanche, Coryell, Falls, Fayette, Gillespie, Gonzales, Guadalupe, Hamilton, Hays, Kendall, Kerr, Lampasas, Lavaca, Lee, Llano, McLennan, Medina, Milam, Mills, Robertson, San Saba, Travis, Williamson
Region 3 - West Texas	Andrews, Armstrong, Bailey, Baylor, Borden, Brewster, Briscoe, Brown, Callahan, Carson, Castro, Childress, Cochran, Coke, Coleman, Collingsworth, Concho, Cottle, Crane, Crockett, Crosby, Culberson, Dallam, Dawson, Deaf Smith, Dickens, Donley, Ector, Edwards, El Paso, Fisher, Floyd, Foard, Gaines, Garza, Glasscock, Gray, Hale, Hall, Hansford, Hardeman, Hartley, Haskell, Hemphill, Hockley, Howard, Hudspeth, Hutchinson, Irion, Jeff Davis, Jones, Kent, Kimble, King, Kinney, Knox, Lamb, Lipscomb, Loving, Lubbock, Lynn, Martin, Mason, McCulloch, Menard, Midland, Mitchell, Moore, Motley, Nolan, Ochiltree, Oldham, Parmer, Pecos, Potter, Presidio, Randall, Reagan, Real, Reeves, Roberts, Runnels, Shackelford, Schleicher, Scurry, Sherman, Sterling, Stonewall, Sutton, Swisher, Taylor, Terrell, Terry, Throckmorton, Tom Green, Upton, Uvalde, Val Verde, Ward, Wheeler, Wilbarger, Winkler, Yoakum.
Region 4 - North Texas	Anderson, Angelina, Archer, Bowie, Camp, Cass, Cherokee, Clay, Collin, Cooke, Dallas, Delta, Denton, Eastland, Ellis, Erath, Fannin, Franklin, Free-stone, Grayson, Gregg, Harrison, Henderson, Hill, Hood, Hopkins, Houston, Hunt, Jack, Johnson, Kaufman, Limestone, Lamar, Leon, Marion, Montague, Morris, Nacogdoches, Navarro, Palo Pinto, Panola, Parker, Rains, Red River, Rockwall, Rusk, Sabine, San Augustine, Shelby, Smith, Somervell, Stephens, Tarrant, Titus, Upshur, Van Zandt, Wichita, Wise, Wood, Young.

CANDIDATE INFORMATION FORM

(All information must be typed or printed and received by 4:30 p.m., April 16, 2025)

Fill out the information requested below, answer the candidate questions on the reverse side in a Word document, and return to the AWBD Office with your qualifying resolutions and a recent photograph, which the Association may keep. Mail to the AWBD Office, 11700 Katy Fwy, Ste 450, Houston, TX 77079, or email info@awbd-tx.org.

Information must be received by 4:30 p.m., April 16, 2025

ABOUT YOU

Name: _____

Member District or Firm: _____

(Circle applicable one)

name of district or firm

County: _____

Mailing Address: _____

City: _____ ZIP: _____

Daytime phone number: _____ Home phone number: _____

Area code / number

Area code / number

e-mail address: _____

POSITION FILED FOR (check applicable box)

At-Large Trustee Regional Representative for: _____

Name of region

BALLOT DATA

My district or firm has been an AWBD member in good standing since _____

Year joined AWBD

Fill in the appropriate data block below:

- For Directors of Member Boards -

I have served on the Board since _____ and have held the following offices:

(date elected)

(list offices held on member board)

I am currently serving as: _____

(title of current board position)

My term in office expires on: _____

- For Employees of Member Firms -

I have been employed by _____ since _____

(name of member firm)

(employment date)

and hold the position of _____

CANDIDATE QUESTIONS:

Please answer the three questions below and submit them in a Word document.

Please note the word limits for each question. Your answers may be published in the AWBD Journal with your photograph, which you must furnish. The photo should be submitted electronically; it must be in jpg format and at a minimum 300 dpi resolution. The Association assumes no responsibility for the accuracy of the information provided and reserves the right to edit for space limitations.

1. Please state why you are running for a position as a member of the Board of Trustees of the Association of Water Board Directors - Texas. (150 word limit)
2. What do you think is the most important issue currently facing either AWBD as an organization or our industry as a whole? (125 word limit)
3. Explain how your experience in our industry has prepared you to take on a leadership role as an AWBD-TX Trustee. (125 word limit)